

CorelDRAW Just for Beginners; Tuesday March. 30th, 1:30pm - 2:50pm

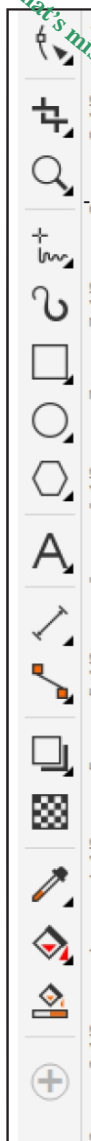
Description:

Let's start at the beginning. We'll go over exactly how, and why CorelDRAW is the very best design system for the imprint industry. Screen-printers, Embroiderers, Vinyl Cutters, Digital Printers (DTG, Sublimators), Engravers etc. Starting with menus, tools, properties, & dockers we will WALK students through most-relevant functions, simple-designing steps, & business applications.

*Intermediate Corel users welcome too.

Part 1) Getting Comfortable in Corel

**What's missing?*

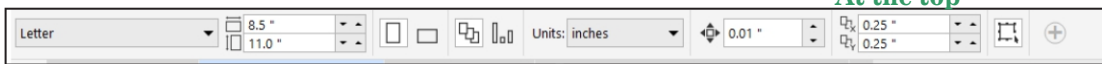


Tools & Menus

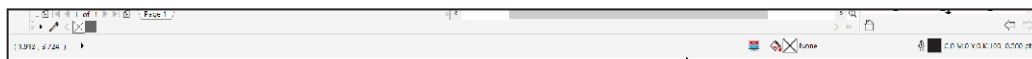


**What's missing?*

Property Bar & Selections



At the top



At the bottom

Color Palettes

>Window >Color Palettes ..>Color Palette Manager

Drawing Options

Get familiar with:

- Pick Tool
- Shape Tool
- Crop / Erase
- Zoom
- Freehand
- Drawing Tools
- Rectangle, Ellipse, Polygon -Star, Shapes, Arrow..

Hey, should we be taking notes?

Part 2) Shortcuts

Dropping your off hand on the keyboard can save you seconds (minutes per design / hours per week ...)

Holding down Ctrl and/or Shift ...Fn? anybody?

Shortcuts are shown on the right side of every Menu Option

Shortcuts cheat sheet on Page 4

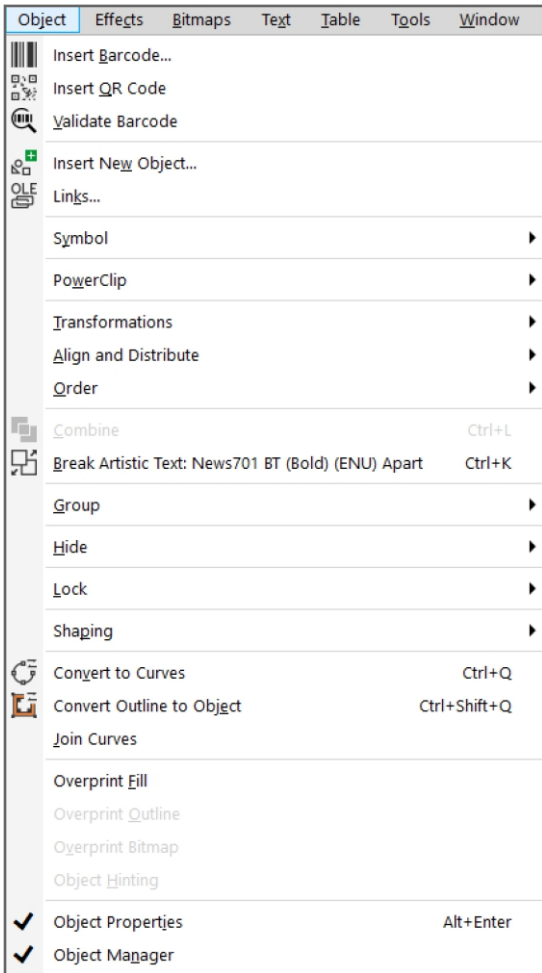


**What's missing?*

notes could help for later.

Part 3a) Aspects of Editing

Grouping
Breaking
Order
Align and Distribute
Converting to Curves



Wanna see?

Next to
On Top of

Smart
Pieces

Any Pieces

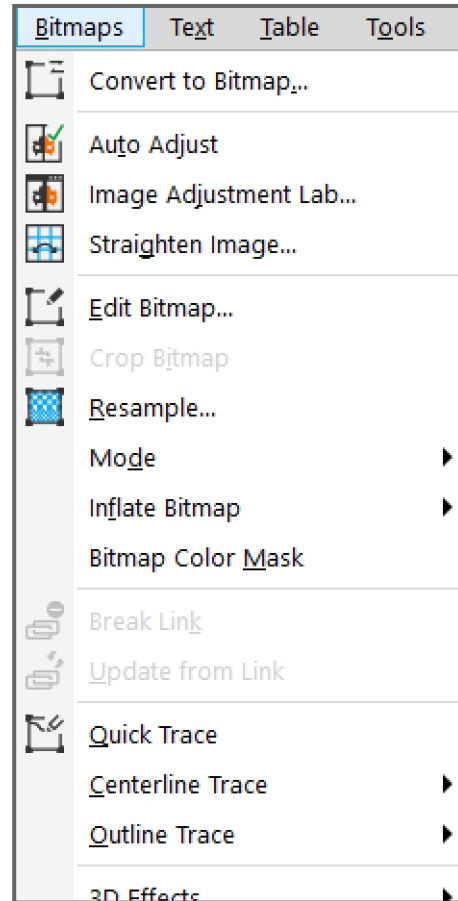
Raw info.

Aspects
Nitty-gritty

Part 3b) Bitmap to Vector Tracing

Blank space for notes?

Yep. Writing helps you remember.



You make digital

Corel PhotoPaint !

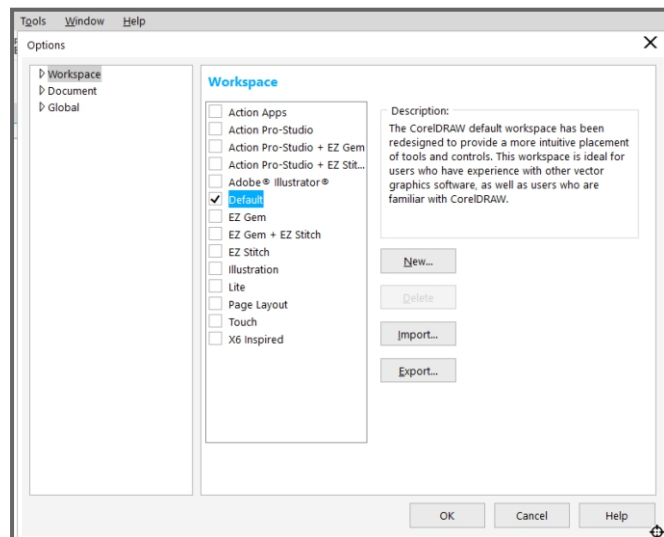
Print Big?

Low Quality Image

Part 3c) Workspace Settings

Customize on your own computer:

Appearance
General
Powerclip
Snap to
Save
Powertrace
Text,
Fonts
Customization
Commands
Color Palette



Time For More? Text Effects? Separations? Grayscales? Corel Capture? Digital Effects? Layering?

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Samples & Examples:



PRE-ORDER



Sage trucking
EXPRESS
HOUSTON, TX



Most Commonly Used
Imprint Industry

CorelDRAW Shortcuts

Become a Member at CorelTrainer.com

Recorded Trade-show Classes, Follow-along Worksheets, Videos, Articles, Seminars, Anytime Support & the NEW Corel Trainer© plug-in software!

Alignment:

T=Top B=Bottom L=Left R=Right C=Center P=Center to Page

TL	TC	TR	BL	BC	BR
Top Left	Top Center	Top Right	Bottom Left	Bottom Center	Bottom Right

Function Key:

F1 Zoom to All	F2 Marquee Zoom In	F3 Zoom Out
F4 Zoom to All	F5 Last Curve Tool	F6 Rectangle Tool
F7 Ellipse Tool	F8 Text Tool	F9 Full Screen View
F10 Shape Tool	F11 Fountain	F12 Outline Pen

Menus:

File

Open ----- Ctrl+O
Save ----- Ctrl+S
New Doc ----- Ctrl+N
Import ----- Ctrl+I
Export ----- Ctrl+E
Print ----- Ctrl+P

Text

Text Tool ----- F8
Text Prop ----- Ctrl+T
Edit Text ----- Ctrl+Shft+T

Tools

Pick Tool ----- Spacebar
Text to Pick - Ctrl+Space

Object

Group ----- Ctrl+G
Ungroup ----- Ctrl+U
Break Apart ----- Ctrl+K
Combine ----- Ctrl+L
Convert Curves - Ctrl+Q
Outline to Object - Ctrl+Shft+Q
Align Dist Win --- Ctrl+Shft+A

View

Zoom Tool ----- F2
Zoom to All ----- F4
Zoom to Page --- Shft+F4
Zoom to Select - Shft+F2

Edit

Copy ----- Ctrl+C
Paste ----- Ctrl+V
Cut ----- Ctrl+X
Duplicate ----- Ctrl+D
Undo ----- Ctrl+Z
Redo ----- Ctrl+Shft+Z

Order

Back 1 Level -- Ctrl+PgDn
Front 1 Level -- Ctrl+PgUp
Back of All --- Ctrl+End
Front of All --- Ctrl+Hom

Create your Own Shortcuts

>Tools >Options >Customization >Commands
Drag & Drop buttons & functions or
>Shortcut Keys >New Shortcut Key >Assign

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